

Area Committee Well Being Budget Small Grant Application Form

Before completing this form please read Area Well Being Budget Small Grant Guidance

1. Name of project:	West Leeds Locality Network – Greenspace Project
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2(a) Name of Organisation/Group	Leeds Involvement Project		
2(b) Organisation address (for correspondence)	Block D, Grove House, Mansion Gate Drive, Chapel Allerton, LS7 4SU	Tel. No.	0113 307 3280
		Fax No.	0113 307 3281
2(c) Contact person and position	Lucy Wilkinson	E-mail	Lucy.wilkinson@leedsinvolvement.org.uk
2 (d) Organisation Type	Charity: <input checked="" type="checkbox"/> X Community/Voluntary Group: X Partnership: <input type="checkbox"/> Private Company: <input type="checkbox"/> Education Provider <input type="checkbox"/> Council Department <input type="checkbox"/> Other (please state): _____		

3. Project description (Please include aim of project, what the grant will be used for)
<p>The West Leeds Locality Network has been established by Leeds Involvement Project to enable people who use community care services (disabled people, including people with learning difficulties and people using mental health services, older people and their carers) to become more involved in developments at a local level. The West Leeds Locality Network has been established since August 2004. The Network has decided on it's local priorities for change. One aim is to be involved in the development of the West Leeds Country Parks and Green Gateways in conjunction with the Parks and Countryside division of Leeds City Council. The group aim to audit the trails to test out the accessibility of the routes for disabled people. The information gathered can be put together to advise other disabled people on which routes are suitable for people with differing impairments, such as a public leaflet. The aim is to also highlight the inaccessible areas, with the view to find ways of getting these improved. Network members have already undertaken 3 walks and provided useful feedback to council officers about their findings.</p> <p>The aim is also to get people involved in the audits who may traditionally find themselves marginalised or prevented from taking part in such activities because the barriers are too great (e.g. lack of transport, assistance, information, confidence etc). By doing this the group are also highlighting an important area for the council in making sure all of the community are able to take part in local developments. This is increasingly important for Local Authorities with the introduction of the Disability Equality Duty under the Disability Discrimination Act 2005, particularly the requirement to carry out Impact Assessments in consultation with disabled people when planning major changes to services or facilities.</p> <p>The grant will be used to provide accessible transport for the group members involved, and to</p>

pay for personal assistants where needed for the people who may require this, particularly where unknown or potentially inaccessible areas are being tried out. It will also be used to bring members together in meetings to plan this project. **Leeds Involvement Project has no funding to continue the work already piloted, beyond the end of June 2006.**

4. Target Area of your project	Neighbourhood(s): All West Leeds area – applying for half the funding from Inner West Leeds and half from Outer West Leeds. Ward(s): <input type="checkbox"/> _____ Your Organisation Only: <input type="checkbox"/> Other (please state): _____
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5. Which Area Management Priorities does your project meet	Community Involvement: <input checked="" type="checkbox"/> X Community Safety: <input type="checkbox"/> Streetscene: <input type="checkbox"/> Young People: <input type="checkbox"/> • Other (please state): “Encourage interest in the Environment through promotion of West Leeds Country Park and Green Gateways” under the “Parks and Green Spaces” heading of the Safer Neighbourhoods theme in the Inner West Leeds Area Delivery Plan 2006-2007
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6. Details on organisation’s activities (e.g. runs five football teams, organises transport for older people, runs a local history club, etc., when was your group established, how often activities are provided,)

Leeds Involvement Project (LIP) is a well-established voluntary sector organisation and a registered charity which has been operating for over 10 years. At LIP we support 11 ongoing groups of people who use community care services to have a voice in service planning and change, as well as providing advice on involvement, carrying out user-led research and short involvement projects, often commissioned by service providers.

West Leeds Network is one of the 11 groups supported by LIP. The Network is part of the Locality Development Scheme and is a local group which aims to support people using community care services (disabled people, older people, carers and mental health service users) to be more involved in the planning process and improvement of local services. The group meets on a monthly basis to discuss the needs of local disabled people, to share information, provide peer support, increase confidence, and look at ways of working with local service providers (statutory, voluntary and private) to raise awareness of equality issues and make positive changes for disabled people in West Leeds. In addition to working on the Greenspace Project, the group are currently active in issues around highways access, such as

the provision of dropped kerbs and are involved in the development of new LIFT buildings with the West PCT.

The group works from the perspective of the Social Model of Disability which recognises that it is the barriers in society which often prevent disabled people from taking part in society on an equal basis.

7 (a) How many people are involved in running your group	<p>West Leeds Network: Management Committee Members: 0 – no formal constitution as yet Volunteers 10 Non-Active Members 10</p> <p>Leeds Involvement Project Management Committee: 11 Active volunteers:/ group members: 180 approx</p>
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7(b) Does your organisation provide activities specifically for any of the following:-	<p>People with disabilities: X Young People (under 25): <input type="checkbox"/></p> <p>Female or Male only groups: <input type="checkbox"/> Older People (over 60): X</p> <p>People of minority ethnic origin <input type="checkbox"/></p>
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7 (c) Please tick up to three boxes which best describe the ethnic origin of the majority of people who benefit from your groups activity	<p>Asian or British Asian Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Kashmiri <input type="checkbox"/> Other Asian <input type="checkbox"/></p> <p>Black or British Black Black Caribbean <input type="checkbox"/> Black African <input type="checkbox"/> Other Black <input type="checkbox"/></p> <p>Chinese, Gypsy Traveller or Other Ethnic Group Chinese <input type="checkbox"/> Gypsy Traveller <input type="checkbox"/> Other Ethnic Group <input type="checkbox"/></p> <p>Mixed Race White & Black <input type="checkbox"/> Caribbean <input type="checkbox"/> White & Black African <input type="checkbox"/> White & Asian <input type="checkbox"/> Other Mixed <input type="checkbox"/></p> <p>White British X European <input type="checkbox"/> Irish <input type="checkbox"/> Other White <input type="checkbox"/></p>
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8. Please provide details of how your organisation encourages people to take part and or help with activities you provide?
<p>The Network’s aim is to become user-led. Members are encouraged to chair and run meetings, plan the agendas and decide speakers for meetings, represent the group at other meetings, and attend training courses to develop these skills.</p>

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9 (a) Amount of Area Well Being funding requested (max £500)	£500
9 (b) Funding from other sources (if any)	£500 requested from Outer West Leeds.
9 (c) Total cost of your project	£1000 (but see note on Q13)
9 (d) Length of project (in months)	6 months initially
9 (e) Anticipated start date of project	1 st August 2006

10. What items do you want the grant to pay for? Please list the items and try to be accurate with the cost as possible.	
Item	Cost (£)
Accessible transport to and from the walks/ audits using one minibus per walk (5 walks - 50% cost – other 50% from Outer West Leeds)	£125
Personal Assistant support based on 1 per audit @£10 per hr for approximately 3 hours (5 walks - 50% cost – other 50% from Outer West Leeds)	£75
Refreshment following the walks @£3.00 per head based on 6 people per walk (5 walks - 50% cost – other 50% from Outer West Leeds)	£45
Transport costs for meetings - accessible taxis (for 2 meetings - 50% cost – other 50% from Outer West Leeds)	£100
Personal assistants/ interpreter/ replacement care costs (for 2 meetings - 50% cost – other 50% from Outer West Leeds)	£155
TOTAL	£500
N.B. Please obtain three quotes where possible (Note: Personal assistance and interpreting is a set rate, travel is based on our taxi accounts)	

11. How does your group normally fund it's activities each year? Please list all income received in the last financial year	
Method of Income	Amount (£)
Membership Fees	0
Fundraising Events	0
Grants – Big Lottery Fund support via LIP (see 13 below)	£21989
Charges to activities users	0
Other (please specify)	

12. What level of reserves does your group currently hold? I.e free monies in the bank that will not be used for organisational running costs	West Leeds Network - none
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13. Has your organisation received funding from the Council in the past? If so, please provide more details here – for example – type of funding, purpose and who gave you it
Leeds Involvement Project receives a core grant from Leeds City Council Social Services Department and the 5 PCTs. However, the Locality Development Scheme has been entirely funded in the past through a grant from the Big Lottery Fund. This grant will only continue if match funding is found from 1.8.06 onwards. £2759 has to be found for each of the 10 areas in Leeds. This application will assist with this – if match funding is secured, this will bring in an extra £8340 Big Lottery Funding into Inner West Leeds for staff costs and office costs to support the West Leeds Network.

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14. If your group has or intends to apply anywhere else for funding this project; please give details of who you have applied to, how much and when you expect to hear the outcome of these applications

Request to Leaders of Leeds City Council to fund the group meetings centrally. No other funding bids in to fund the access costs for the walks.

15.(a) Bank account details - please provide details about the groups/organisations bank account

Bank account name:		Payee :
Bank account no :		Sort Code :
Name and Address of Bank :		
Signatories to Bank Account	1.	2.

N.B. – CHEQUES WILL ONLY BE MADE PAYABLE TO GROUPS NOT INDIVIDUALS

15 (b) Documents – Does your organisation/group have the following:-

A constitution?	If yes please attach a copy	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
A management committee?	If yes please attach a copy	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
An equal opportunities policy?	If yes please attach a copy	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
A latest bank statement?	If yes please attach a copy	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Audited accounts for last financial year or latest copy of published accounts?	If yes please attach a copy	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

16. Signature of applicant - This project application has been completed by:

Name: Lucy Wilkinson

Organisation: Leeds Involvement Project

- I can confirm that to the best of my knowledge the information contained in all parts of the application and any supporting information is complete and accurate.
- If funding is granted the delivery organisation agrees to adhere to terms and conditions of the funding and to supply any information which is required. I understand that failure to comply may result in legal action being taken to recover any monies paid.
- I agree for details about the project/organisation being entered onto a computer database .

Signature:

Date: 5th May 06

On completion of this application form, please return it to:

JACKIE GILLARD
WEST LEEDS AREA MANAGEMENT TEAM
3RD FLOOR, PUDSEY TOWN HALL
LOWTOWN
LEEDS
LS28 7BL